

Application Form

COMPANY'S INFORMATION

(To include in the Official Catalogue)

(Important: all documentation regarding contracting - return receipt, exhibition contract, etc. - will be sent to the email address of the "commercial contact".)

COMPANY NAME / REGISTERED NAME _____ TAX ID NUMBER _____

COMMERCIAL NAME / TRADE NAME _____

ADDRESS _____

COUNTRY _____ TOWN/CITY _____ POSTCODE _____

WEBSITE _____

PERSON IN CHARGE OF THE PARTICIPATION _____ POSITION _____

EMAIL _____ TEL _____ FAX _____

COMMERCIAL CONTACT _____ POSITION _____

EMAIL ⁽¹⁾ _____ TEL _____ FAX _____

(1) Address for receiving the contact documents and the user's name and password to access the Exhibitors' Area.

INVOICING COMPANY DETAILS

TICK THIS BOX IF THE INVOICING DETAILS ARE THE SAME AS THE DETAILS OF THE EXHIBITING COMPANY

REGISTERED NAME _____ TAX ID NUMBER _____

ADDRESS _____

COUNTRY _____ TOWN/CITY _____ ZIPCODE _____

WEBSITE _____

CONTACT PERSON _____ POSITION _____

EMAIL ⁽²⁾ _____ TEL _____ FAX _____

ADDRESS FOR RECEIPT (INDICATE ONLY IF DIFFERENT FROM ABOVE)

ADDRESS _____

COUNTRY _____ TOWN _____ ZIP CODE _____

CONTACT PERSON _____ POSITION _____

In the event that the Applying Company designates another entity to make any of the payments related to its participation, it should provide all the necessary billing information. If the entity designated fails to render payment according to the schedules established, the Applying Company is liable for the payments, to be made upon a simple request by Kikai Eventos.

(2) email for receiving the user name and password for accessing the Exhibitors' Area. Only if invoicing company is different.

DURATION OF THE EXHIBITION

October 15-17, 2021

SCHEDULE

Construction: October 11th-14th, from 9am to 8pm (on the last day of construction the schedule will be extended until 12pm)

Exhibition: October 15th (Friday): 10am - 8pm

October 16th (Saturday): 10am - 9pm

October 17th (Sunday): 10am-7pm

Dismantling: October 17th from 7pm to 10pm // October 18th and 19th from 9am to 8pm

NOTE The Organization is entitled to change the construction / dismantling / exhibition schedule free from any compensation charges.

PARTICIPATION CONDITIONS

Application deadline: September 24th, 2021

N.B.

1st The Exhibition space or services requested by exhibitors through the application forms must be fully paid.

2nd In case of cancellation, a written request must be submitted until 30 days prior to the opening of the exhibition. The Organization may free the applicant company from paying the instalments in debt.

The Organization shall inform the company of the decision taken within 5 weekdays days after the reception of the cancellation request.

EXHIBITION AREA – FORM AND PARTICIPATION RATES

KIKAI EVENTOS (EVENT MANAGEMENT) RESERVES THE FINAL SAY ON THE APPLICANT'S PARTICIPATION, AS ESTABLISHED UNDER THE GENERAL REGULATIONS ON PARTICIPATION, WHICH IT WILL ATTEMPT TO APPLY, AS FAR AS POSSIBLE TO THE APPLICANT'S REQUEST.

• Intended space m² Configuration x

Only space (value per m2)

Area	Exhibitors from previous editions	New Exhibitors
9 to 36 m ²	56,00 €	65,00 €
37 to 81 m ²	53,50 €	63,00 €
82 to 143 m ²	51,00 €	61,00 €
> = 144 m ²	48,50 €	59,00 €

Open sides requested 2(+10%) 3(+15%) 4(+20%)

Association

Location / Space no.

For Portuguese established companies, VAT at the legal rate should be added to the mentioned values.

For the remaining companies, this operation is not subject to the Portuguese VAT tax.

For companies member of the European Union, the exhibitor will be liable for the VAT that, in this specific case, is provided for in the relevant origin country.

Turnkey basic stand m² Configuration x

Area	Spotlights	Sockets	Furniture	Price
9m ²	5	1	1 round table + 3 chairs	220,00€
18m ²	10	2	1 round table + 3 chairs	400,00€
27m ²	12	2	1 round table + 3 chairs	580,00€
36m ²	14	3	1 round table + 3 chairs	760,00€

Includes: natural coloured anodized aluminium structure, carpet, white laminated MDF walls, 3kw single-phase electrical switchboard, 1 socket, 100 watts spotlights, exhibitor identification plate up to 30 characters and 7.5cm high, 1 table, 3 chairs and civil liability insurance.

TURNKEY STAND'S LETTERING

Name to be placed on the façade of your stand (30 characters maximum)

COMPANY'S SECTORS

PLEASE REFER THE BRANDS IN THE AVAILABLE LINES

1. Parts & Components

Powertrain
Body
Interior
Charging accessories
Parts and services for vintage vehicles

Chassis
Standart parts, components
Alternative original equipment drive units
Regenerated, restored and renewed parts for cars and commercial vehicles
Oils, lubricants, coolants and other liquids

BRANDS:

2. Electronics & Systems

Engine electronics
Electrical system
Comfort electronics

Vehicle lighting
Driver assistance systems
Vehicle safety

BRANDS:

3. Accessories & Tuning

General accessories for motor vehicles
Infotainment
Alternative drive units
Trailers for cars and small commercials, spare and accessory parts for trailers

Tuning, sport club, performance system, design enhancement, customizing
Special vehicles, equipment and modifications
Wheel rims, tyre pressure control systems

BRANDS:

4. Repair & Maintenance

Garage equipment and tools
Paintwork and corrosion protection
Caravans and motorhomes
Waste disposal and recycling
Basic and advanced training

Body repairs
Vehicle bodies for lightweight and heavyweight utility vehicles
Towing service, accident assistance, mobile services
Dealership equipment
Restoration and maintenance of vintage vehicles

BRANDS:

5. IT & Management

Dealership planning and construction
Claim management and claim control
Garage management
Internet service providers and vehicle marts
Mobility concepts

Finance, franchise concepts and development
Dealer management systems
Dealers marketing
Economic regeneration, cluster initiatives

BRANDS:

6. Service Station & Car Wash

Refuelling
Oils and lubricants
Charging infrastructure of alternative energies

Washing, care & protect
Charging infrastructure
Convenience store

BRANDS:

7. Associations & Press

Industry institutions

Publishers

BRANDS:

COMPANY'S ACTIVITY

Manufacturer Exporter / Importer Purchasing Groups Trade Press, communication
Distributor Services Associations & Organizations

EXHIBITORS AREA

The "Exhibitor's Area" at expoMecânica is an online communication channel available on the fair's website allowing the Exhibitor to access relevant information and make participation quotations, hire services from the "Kikai Services Catalogue", check Accounts and Invoicing statements, review and update data from the Fair's Catalogue and access the different available services.

The access to the "Exhibitor's Area" requires a Username and Password. If you are a new Exhibitor, these will be sent by email to the "contact person". These are confidential data, therefore, you are liable for avoiding its incorrect use by third persons, waiving Kikai any liability in this matter.

PAYMENT CONDITIONS

DEADLINES

30% upon registration
35% after 60 days from registration
35% up to the deadline on September 24th 2021

THROUGH

Registration is only effective when followed by the respective payment

Cheque n° _____ Bank _____

Bank transfer to: Kikai Eventos Lda

Banco Millenium BCP NIB 0033 0000 45445844615 05

IBAN PT50 0033 0000 45445844615 05 SWIFT BCOMPTPL

Send a copy of the proof of payment to geral@kikai.pt

VALUES

Space _____	€
Open Sides _____	€
Turnkey Basic Stand _____	€
Participation Fees _____	€
Energy + Waste Rate _____	€
Accessories/Extras _____	€
Association Discount _____	€
Sub Total _____	€
VAT _____	€
Total _____	€

FEES

A. Registration

At the time of the application the amount of 175€ shall be paid. This amount includes:

- Listing in the Exhibition's Official Catalogue (available on the website and in a book), assuring the following disclosures:
 - Listing of the company's logo and name in the General Exhibitors List
 - Listing of the company in the Exhibitors List, by alphabetical order, with the company's name, address, stand location, specification of the products, trademarks and represented brands.
- Smart Badge (visitors' data smart reader)
- For each module of 9m², the exhibitor receives 10 invitations.
- Free Transit Card as follows:

No of stand modules	Construction / Dismantling	Exhibition	Parking
1 a 2	5	5	2
3 a 6	8	8	3
7 a 12	12	12	6
13 a 20	18	18	8
21 a 30	20	20	10

5. Liability insurance, covering material and/or non-material damage resulting from material and/or bodily injuries, caused accidentally to third parties by the Exhibitors, at the Exponor site, during the trade fair. The insurance also covers cross liability.

N.B. Exclusions are provided in Chapter VII, article 33 of the General Regulation of Fairs and Exhibitions at Exponor.

THE ORGANIZATION DRAWS THE ATTENTION OF THE EXHIBITORS TO THE FACT THAT AN INSURANCE REGARDING PRODUCTS AND MATERIALS EXHIBITED IS MANDATORY, SINCE THE EXHIBITORS ARE LIABLE FOR THEM, WAIVING KIKAI ANY LIABILITY IN CASE OF THEFT OR DISAPPEARANCE OF GOODS DURING THE CONSTRUCTION, EXHIBITION AND DISMANTLING PERIODS.

B. Electricity

4,00€/m²

C. Waste

1,00€/m²

ADMISSION CARDS

Credentials

This letter is mandatory in order to start the assembly of the stand and it is delivered after completing 100% of the total amount paid for space renting and selected services.

Invitations

These invitations are only available to exhibiting companies and can be obtained in multiples of 10.

Invitations unit price

Up to the exhibition opening: €1.20

Durante the exhibition: €4.00

The Organization reserves the right to limit the number of invitations by exhibitor, as well as to change its price.

Exhibitor's card and parking tickets

Additional exhibitor's passes and parking tickets may be obtained at the following unit prices:

Exhibitor's pass: €4.00 + VAT

Parking tickets: €7.50 + VAT

STANDS AND TECHNICAL SERVICES

Stand Assembly

The Exhibitors should inform the Organization (geral@kikai.pt) about the company that will perform the stand's assembly / disassembly. **A construction fee amounting to 2.70€ / m2 will be charge. This fee will be invoiced to the company assembling the stand.**

Technical services and extra material

Is available a wide range of technical services and stands dor materials, including furniture, in www.servexpo.exponor.pt.

Requests should be send to geral@kikai.pt.

LEGAL TERMS

When all the definite details of your registration are agreed on, you will receive the invoice and updated plant featuring your location. The payment thereof must be performed within the established deadlines.

With this registration the company acknowledges and accepts the Rules of Participation for Exhibitors of Kikai Eventos, governed by the General Regulation of Fairs and Exhibitions and Technical Regulation of Exponor – Feira Internacional do Porto, intended to manage its relationship with Kikai and its participation in the fair. By providing your data, you expressly consent the use of such data to perform periodical communications, including by electronic means, to inform you about the activity of the fair, such as activities, contents and services. Consequently, you consent that your professional data (trade name of the commercial name, address and e-mail, telephone number and fax, and contact person) may be communicated, having to remain confidential, to companies working with Kikai, providing ancillary and value added services to it, with the purpose of updating you regarding information about its activities and services. The rights of access, rectification, objection and withdrawal regarding these data can be exercised through a letter addresses to Kikai or via email to geral@kikai.pt.

Please help us to keep the data updated by communicating us any changes thereto.

In case of force majeure, the Organiser may suspend fulfilment of his contractual obligations with Exhibitors during the period the cause of force majeure subsists, or terminate completely or partially contracts at any time with immediate effect, meaning that under no circumstances, shall the Organiser be liable for compensating Exhibitors. If the event is cancelled, delayed or interrupted by an unforeseen event or force majeure, the Organiser, shall be held harmless of liability and the amounts paid by Exhibitors may be retained by the Organiser to ensure no claims for damages are made or the credits will be transfered for a future event celebration. In this sense, the Exhibitors accept full, exclusive liability for the event, and cannot claim any compensation for loss and damages or any other reimbursement action.

Reservations may not be unilaterally cancelled or modified by the Exhibitor. Cancellations must be made by verifiable communication to the Organiser. Requests for reduction of space allocated to the Exhibitor in the stands will be considered and treated as cancellations. If the contract is cancelled, for whatever reason, the following rules apply: (i) if the cancellation occurs 30 days or more before the date of the Exhibition, the Exhibitor shall pay as compensation an amount equal to 100% of the agreed price and (ii) If the Exhibitor does not occupy the stand, the Organiser may decide, at his discretion, to offer the stand to another Exhibitor. If, for any reason beyond the control of the Organiser (including but not limited to, any action of the event owner, strikes or other labour contingency affecting Organiser's staff), the date or location of the event must be changed, the Organiser may elect at his sole discretion to: (i) cancel, (ii) change the location and date of all or part of the event, (iii) terminate or change the organisation of the event, (iv) reduce the period for preparing the event, and all this without the right of return of the price paid by the Exhibitor. Under no circumstances shall the amount of the refund to the Exhibitor exceed the price paid by the Exhibitor.

SIGNATURE OF THE LEGAL REPRESENTANT, STAMP AND DATE

After perusal of the Trade Fairs and Exhibitions General Rules and Regulations and Appendix, we declare that we accept all conditions there stated.

Date

____/____/____

Signature and Stamp

